



03 April 2020

ATT: ALL PARTICIPATING EMPLOYERS

Dear Sir / Madam,

REDUCTION AND/OR NON-PAYMENT OF CONTRIBUTIONS DURING NATIONAL LOCKDOWN PERIOD DUE TO CORONAVIRUS (COVID-19) FOR THE CONTRACT CLEANING NATIONAL PROVIDENT FUND ("the Fund")

Many countries around the world are currently faced with the pandemic known as Novel Coronavirus (Covid-19) and South Africa is also affected. The President declared a State of Disaster and then announced a 21-day nationwide lockdown which took effect from Friday 27 March 2020.

The Board of the Fund ("the Board") is aware that some participating employers in the Contract Cleaning National Provident Fund ("the Fund") will not be able to pay contributions and/or risk premiums due to the lockdown which has caused many businesses to shut down for 21 days.

Should you not be able to pay contributions as a result of the lockdown, kindly send your request to the Board to assist with a way forward. The request should be accompanied by a letter from your respective clients confirming that less or no work will be required during the lockdown and less or no salaries will be paid during the lockdown.

Please note that **only employers who are compliant in terms of the Pension Funds Act and the Rules of the Fund** i.e. paying contributions and submitting schedules on time and regularly, can send their request to the Board.

Please forward your request to the following details:

Miss Fulufhelo Mudau

mudauf@nbc.co.za

010 206 0432

Yours faithfully,

MR SAM NDOU

Principal Officer

Mobile: 083 969 5683

E-Mail: ndousam@gmail.com